

Agenda – Regular Board Meeting

Wednesday, August 21, 2024- 6:00 p.m.

Limestone Education Centre

220 Portsmouth Avenue, Kingston, Ontario

Public Viewing: <https://bit.ly/LDSBBoardMTGAug2124>

Private Session – 5:30 p.m.

*In accordance with the Education Act, Section 207(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves:

- a) The security of the property of the board;
- b) The disclosure of intimate, personal, or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or their parent or guardian;
- c) The acquisition or disposal of a school site;
- d) Decisions in respect of negotiations with employee of the board; or
- e) Litigation affecting the board.

1. CALL TO ORDER

2. RESOLVE INTO COMMITTEE OF THE WHOLE PRIVATE SESSION

3. DECLARATION OF CONFLICT OF INTEREST

4. ACTION ITEMS

- 4.1. Regular Board Meeting Minutes (Private) – June 19, 2024

5. FOR INFORMATION

- 5.1. Safe Schools Update
- 5.2. Property Update
- 5.3. Labour Update
- 5.4. Legal Matter
- 5.5. Personnel Update

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

5.6. OPSBA Update

6. REPORT TO PUBLIC SESSION

Public Meeting – 6:00 p.m.

Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

7. ADOPTION OF THE AGENDA

8. DECLARATION OF CONFLICT OF INTEREST

9. DELEGATION/PRESENTATION

10. PRIVATE SESSION REPORT

11. APPROVAL OF MINUTES

- 11.1. Regular Board Meeting – June 19, 2024 (Pages 5-19)

12. REPORTS FROM OFFICERS

- 12.1. Chair’s Report
12.2. Director’s Report

13. REPORTS

- 13.1. OPSBA Report – Trustee McGregor
13.2. Student Trustees’ Report – None at this time.
13.3. Reports for Action
13.3.1. Short-Term Borrowing Resolution – Superintendent Young (Pages 20-21)
13.3.2. Policy 5 Trustee Code of Conduct – Director Burra (Pages 22-29)

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

13.4 Reports for Information

- 13.4.1. **Interim Reporting Quarter 3 2023-2024** – Paula Carson, Manager of Financial Services (Pages 30-32)
- 13.4.2. **PPM 128: The Provincial Code of Conduct and School Board Codes of Conduct – Cell Phones and Vaping** – Associate Superintendent Gollogly (Pages 33-35)
- 13.4.3. **See Yourself in Limestone: 2023-2028 Strategic Planning Process Branding-** Director Burra (Pages 36-38)

14. UNFINISHED BUSINESS

15. NEW BUSINESS

16. CORRESPONDENCE

17. NOTICES OF MOTION

18. ANNOUNCEMENTS

19. COMMITTEE MINUTES FOR INFORMATION

20. FUTURE BOARD MEETING SCHEDULE

September 4, 2024 (EPOC)

September 18, 2024

October 2, 2024 (EPOC)

October 23, 2024

November 13, 2024 (Annual Meeting)

November 18, 2024 (Nominations/Special Meeting)

December 4, 2024 (EPOC)

Limestone District School Board

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January 15, 2025

February 5, 2025 (EPOC)

February 19, 2025

March 5, 2025 (EPOC)

March 26, 2025

April 23, 2025

May 7, 2025 (EPOC)

May 21, 2025

June 4, 2025 (EPOC)

June 18, 2025

21. ADJOURNMENT

Limestone District School Board

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See Yourself in Limestone

REGULAR BOARD MEETING MINUTES – JUNE 19, 2024

PUBLIC MEETING

Roll call:

| | |
|--|---|
| Trustees: | Staff: |
| J. Brown G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle K. McGregor J. Morning J. Neill S. Ruttan E. Eckloff (Student Trustee) A.J. O’Keefe (Student Trustee) A. Wang (Student Trustee) | K. Burra, Director of Education M. Christopher, IT Programmer A. Grange, Communications Consultant M. Crothers, Communications Consultant S. Gillam, Superintendent of Education S. Hedderson, Associate Superintendent of Education A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources J. Silver, Superintendent of Education C. Young, Superintendent of Business Services S. Sartor, Associate Superintendent of Education T. McKenna, Associate Superintendent |
| Guests: | Recorder: |
| | S. Mitton, Executive Assistant to the Director and Trustee Liaison |

1. CALL TO ORDER

Chair Hutcheon welcomed everyone to the Board Meeting and called the roll. The meeting began with an opening by Crystal Loft and Many Smart, Traditional Mohawk Knowledge Keepers from Tyendinaga.

2. ADOPTION OF AGENDA

Chair Hutcheon noted that due to the staff awards, private session will take place following the public meeting.

MOVED BY: Trustee McGregor and seconded by Trustee Godkin that the agenda, as presented, be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

Chair Hutcheon asked that if Trustees have a conflict of interest, could they please identify the agenda item number. There were no conflicts declared.

4. DELEGATION/PRESENTATION

4.1 Limestone District School Board Staff Awards: Barry C. O'Connor Excellence in Education Awards, J.C. McLeod Excellence in Teaching Awards.

Chair Hutcheon invited Awards Committee member Trustee Elliott to introduce the Barry C. O'Connor Excellence in Support Staff Awards and the J.C. McLeod Excellence in Teaching awards.

Trustee Elliott remarked that it is an honour to present staff awards which recognize the exemplary service by staff to students across the Limestone District School Board. He introduced the award.

The Barry C. O'Connor Award recognizes excellence in education as provided by support staff throughout the district. This award was established to recognize support staff in the following categories: Clerical and Secretarial, Custodial and Maintenance, Educational Services Staff, Educational Assistants, Early Childhood Educators, Central Office Staff and Administrators, and Other Support Staff and Volunteers.

Trustee Elliott invited the following staff to read the citations for the Barry C. O'Connor Award winners:

Clerical and Secretarial

Associate Superintendent Talya Mckenna on behalf of Principal Molly Slate – Sandra Sands, Sydenham High School.

Educational Services Staff

Principal Michael Blackburn – Michele Miller, Educational Services

Educational Assistant

Principal Allison Croth – Susanne Casement, Perth Road Public School

Central Office Staff

Superintendent Sue McWilliams – Susan Bowles, Education Centre

Other Support Staff – Community Volunteer
Expanded Opportunities Consultant Geoff Petznick – Barry Botham

Trustee Elliott extended congratulations to the 2023-2024 recipients of the Barry C. O’Connor Excellence in Education Awards on behalf of the Trustees and introduced the next award.

J.C. McLeod was the Director of Education for the former Lennox and Addington County Board of Education from 1969 to 1983. He recognized and rewarded excellence in teaching throughout his time as director and on his retirement, he established a fund to continue this focus.

This award recognizes the outstanding contributions of individual teachers to classroom instruction or the improvement of classroom instruction, over a number of years. This distinguished award is presented annually to one teacher in the elementary panel and one teacher in the secondary.

Trustee Elliott invited the following staff to read the citations for the J.C. McLeod Award Winners:

Principal Michael Blackburn and Elementary Teacher Kristin Sturgis – Angela Moslinger
Education Consultant Melissa Baker-Cox – Kelly Pilgrim

Trustee Elliott congratulated the 2023-2024 J.C. McLeod Award winners and thanked them for their exemplary service to students and staff across the Limestone District School Board.

Chair Hutcheon called for a short recess.

4.2 Recognition of Outgoing Student Trustees.

Chair Hutcheon stated “It is my privilege, on behalf of all Trustees and senior staff to acknowledge the service of this year’s Student Trustees, Emily Eckloff, Andrea Wang, and Ava Jean O’Keefe.

All three Student Trustees are exceptional student leaders, as evidenced by their continued efforts to further develop student voice across our school district, as well as at the provincial level, bringing Limestone student voices to the Ontario Student Trustee Association. You have all made a positive difference around this horseshoe and represented the students at

the Limestone District School Board with integrity and passion. Thank you for your work over the past year.

Next year, Urban Student Trustee Wang will be attending the University of Toronto, St. George Campus, to study life sciences, and has signed with the women’s volleyball team! Attending the Fall General Meeting and having the opportunity to speak to Student Trustees across the province was a highlight for Trustee Wang.

Indigenous Student Trustee Eckloff will be attending Trent University, majoring in Indigenous Environmental Studies. Meeting with the ISC representatives to play the spirit day events and getting to see everyone participate in the activities was a highlight for Student Trustee Eckloff.

Rural Student Trustee O’Keefe will be attending McMaster University in social sciences. All of the Inner Student Council Meetings were a highlight for Student Trustee O’Keefe, as she enjoyed meeting people and forming friendships with all of the student representatives.

We thank all three of you for your leadership, strong advocacy, and dedication to your role as Student Trustees, and wish you good luck with your future endeavours!

On behalf of your fellow trustees and the senior staff of the Limestone District School Board, it is my honor to present honorariums to each of you, recognizing your term of office, and to help further your studies. Congratulations!”

5. APPROVAL OF MINUTES

5.1 Regular Board Meeting – May 15, 2024

5.2 Budget Committee Meeting – May 22, 2024

5.3 Education, Policy, and Operations Committee Meeting – June 5, 2024

5.4 Budget Committee Meeting – June 5, 2024

MOVED BY Trustee McGregor and seconded by Trustee Neill that the minutes, as presented, be approved. Carried.

6. REPORTS FROM OFFICERS

6.1 Chair’s Update

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

Chair Hutcheon shared her report: “Good evening, Trustees, and the viewing public. I would like to once again, on behalf of the Trustees of the Limestone District School Board, acknowledge and congratulate this year’s staff award recipients.

It is hard to believe that another school year is almost complete, and lots of celebrations are underway for our graduates, staff, and our partnerships within our communities. On behalf of the Board of Trustees, congratulations to all for the incredible efforts underway, everyday, that continue to support student learning within the safe and welcoming environments across Limestone.

June is a busy month across our District and includes both National Indigenous People’s Day on Friday (June 21) and Pride Month. We are honoured to have tonight’s meeting begin with an opening from the Traditional Mohawk Knowledge Keepers from Tyendinaga in advance of National Indigenous People’s Day on Friday.

As many of you know, Limestone participated in both the Greater Napanee Pride Parade in early June, and the Kingston Pride Parade this past Saturday. It was wonderful to see the number of Limestone students, staff, and families participating in both parades.

I would also like to highlight new information we just received yesterday regarding a couple of student awards from OPSBA:

Ailia Syeda from Frontenac Secondary School was selected as the recipient of the 2024 Jack A. MacDonald Award of Merit. This award is given annually to an exceptional student for exemplary achievements in academics, leadership, and community service.

Ella Rickard from Napanee District Secondary School was awarded an OPSBA Certificate of Recognition.

Grace de Varennes From Sydenham High school was awarded an OPSBA Certificate of Recognition.

Congratulations to Ailia, Ella, and Grace. All three will be recognized in a couple of weeks at the OPSBA Annual General Meeting.

As we are marking the end of another academic year, I am filled with immense pride and gratitude. As a school board and community, when faced with any unprecedented challenges throughout the school year, we preserved, adapted, and thrived. Our students excelled academically and creatively. It has been wonderful over the past month to celebrate our students and staff including Student Achievers, the Skills Ontario and Skills Canada teams, as

well as tonight's Staff Awards winners. Their achievements reflect the dedication of our educators and the supportive environment we foster.

I express my heart-felt gratitude to the entire Limestone District School Board community. Together, we have navigated challenges and celebrated successes. May our shared commitment to education propel us toward a brighter future. I hope everyone has a safe and happy summer. This concludes my report."

6.2 Director's Update

Director Burra stated "Good evening, Trustees and the viewing public. I am pleased to provide you with my update tonight as we enter the last ten days of the 2023-2024 school year.

June is always a time of reflection as we complete one school year and continue preparations for the next school year. It is also a time of change as we see students graduate from secondary school, staff retire, and many staff and students prepare for transitions. It is also a time of celebration across the system as students graduate and enjoy end-of-year activities and celebrations. We were able to enjoy some celebrations this evening with the annual Limestone staff awards. We heard, and saw, some great examples of people focused on doing the very best they can to support students and learning in LDSB.

In recent weeks and months, many graduating Limestone students have received significant scholarships and admissions to universities, colleges, and apprenticeships or have developed work plans for next year. With secondary graduations just over a week away, I know Trustees and senior staff can look forward to hearing the plans of LDSB grads at those celebrations and honouring the graduates of 2024.

In reflecting on the 2023-2024 school year, or any other school year, I think it is important to again remember Kathy Freston's wise words: "The goal is progress, not perfection." In education, the stakes are always high for each learner, and there is always more we can do to serve each student. During this school year, two good examples that indicate progress is being made but that more work remains, are the current changes we are making to elementary special education service delivery based on the Special Education Review and the feedback we collected during that process, and the additional Student Census Sense of Belonging Report we released this past fall. Both engagements provide us with voice and direction for moving forward.

Limestone District School Board

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SEE YOURSELF IN LIMESTONE

As Trustees are aware, further engagement occurred this year to finalize the new LDSB Strategic Plan and to ensure we collected voice from the communities we serve regarding budget priorities. These are just two examples.

Given June is National Indigenous History Month, and Friday is National Indigenous Peoples Day, Trustees should be aware that there are a range of activities supported by the Limestone Indigenous team, as well as Knowledge Keepers in schools providing a range of learning for students.

As just one example, the Indigenous Education team will be engaged in a wide range of activities scheduled to occur at City Park as part of the local Indigenous community's celebration of this important date. The Indigenous team is supporting and facilitating many elementary LDSB classes visiting the park on Friday. You can look forward to hearing more about this in one of this evening's reports.

June is also Pride month, and like the last couple of years, Limestone formally participated in the third annual Greater Napanee Pride Parade earlier this month, which was a great success, and we also had a very strong presence this past weekend for the Kingston Pride Parade. We must continue to take a strong stance in support of human rights, and against hate in the communities we serve.

In closing, I want to offer my congratulations to all students graduating from Limestone and to staff entering their last ten days of work with Limestone. There is much to be proud of in Limestone and I have a great deal of gratitude and humility in serving as its Director. Thank you also to the Board of Trustees for your continued collaboration, strong support of public education, and advocacy. While all of us around this table may not always agree on everything, I think we can all be proud of the way we conduct ourselves and work together for the betterment of Limestone students. Thank you, Chair Hutcheon; that concludes my report for this evening."

7. REPORTS

7.1 OPSBA Report – Trustee McGregor

Trustee McGregor provided her update:

- The Healthy Democracy Scholarship closes on June 28th for students who make a positive contribution to their community. If you are aware of deserving student, you are

encouraged to submit a nomination.

- OPSBA on behalf of school boards won the 2010-2012 Copyright litigation which resulted in Limestone District School Board receiving funds.

7.2 Student Trustees' Report

Student Trustee Eckloff read her report: "Good evening trustees, we had our last ISC meeting on June 4th where Trustee O'Keefe and Trustee Wang chaired the meeting. We invited the incoming co-presidents from each school, who already had elections, to the meeting so they could get a small sense of what meetings would look like. This meeting consisted of a potluck brought in by students and a discussion of the year, the end-of-year event, what we think went well, what we think we could improve on, and whether we achieved our goal of increasing spirit.

Each school had a different year-end event, some hosted carnivals, and some hosted barbeques. We went around the table to share the events at each school that happened throughout the day and how they went, for example, many schools had bouncy castles and face painting which some said was their most popular event. Each school had some sort of teacher-inflicted event in which students calculated either the number of balls thrown to dunk a teacher, how many people donated to pie a teacher or how many tickets were bought to pie a teacher.

We then discussed how we improved spirit within the schools, how the board-wide spirit days went, and how those have improved spirit. Some schools saw a difference in spirit with select spirit days, other schools saw little to no spirit with the spirit days. The main issue we ran into was the advertisement and getting the word out inside schools. We also took this opportunity to come up with ideas on what the future incoming student council presidents could work towards to increase areas of focus around their schools.

Finally, we ended the meeting with questions. Ava, Andrea, and I said our goodbyes to the current ISC reps and gave words of advice to the incoming ISC crew."

Chair Hutcheon thanked the Student Trustees for their report.

7.3 Reports for Action – None at this time.

7.4 Reports for Information

7.4.1 Operational Plan: Indigenous Education Update

Superintendent Gillam began by introducing his report. He shared a snapshot of the operational plan and explained the six areas relating to the Student Achievement Plan (SAP). He began by referencing the four main goals of focus:

- Improve student well-being/sense of belonging, participation/engagement in class time and time focused on learning.
- Improve math & literacy learning and achievement for every student.
- Improve graduation rates and preparedness for future success for all groups of students.
- Improve responsiveness and service to families, staff, and community partners.

Superintendent Gillam shared a chart that links the Strategic Plan to the six main goals of the Board Action Plan which includes:

- Improving student achievement for self-identified Indigenous students.
- Indigenous language revitalization.
- Land-based learning.
- Engagement and collaboration with local Indigenous partners.
- Increasing student and educator knowledge of Indigenous history, perspectives, contributions and ways of knowing.
- Increasing culturally-responsive well-being supports.

Superintendent Gillam recognized the hard work of the Indigenous Education Committee (IEC). He reminded Trustees that the IEC was repurposed in November of 2023. The IEC has oversight of the Board Action Plan and has been effective, efficient and well attended at all levels. This committee also aids in connecting with the local Indigenous community, Knowledge Keepers, Elders and families & caregivers. He highlighted the work, events and opportunities that occurred this school year in the Indigenous Education portfolio:

- Annual Lake Ontario Park Days
- Allyship Café
- Skátne/Yonkwateweyénhstha Monthly meeting for all teachers to come together to learn about Indigenous-informed pedagogy.
- NAC 10 PD
- Language Leads PD

- Hide Workshop
- Annual NAC 10 days with KSS – 10 classrooms from Kingston Secondary School spent the day learning from Indigenous community members.
- Indigenous Student Leadership circle.
- Métis workshops with Alyssa Delbaere-Sawchuck.
- Visit with Marsha Ireland.
- Learning about Food.
- Basket weaving
- NBE PD Grade 11 NBE English (understanding contemporary First Nations, Métis and Inuit Voices).
- Loom beading & Math.
- Christy Jordan-Fenton author.
- Art Exhibit with Jaylene Cardinal & Dakota Ward.

Superintendent Gillam concluded by sharing a video of five students who are learning Algonquin and Kanyen'kéha taught across LDSB by Danka Brewer and Tahnee Bennett. Finally, he invited everyone to join their local Indigenous Peoples Day at City Park later this week.

Chair Hutcheon thanked Superintendent Gillam for his report.

7.4.2 Operational Plan: French as a Second Language

Associate Superintendent Hedderson introduced his report. He reviewed some of the supporting strategic plan goals including:

- Improve student well-being/sense of belonging, participation/engagement in class time, and time focused on learning.
- Improve literacy learning and achievement for every student.
- Improve graduation rates and preparedness for future success for all groups of students.

Associate Superintendent Hedderson explained that we are currently in the final year of the three-year plan of provincial goals for French as a second language in English speaking school boards. He highlighted some of the strategies and actions that link into the provincial framework which include:

- Increasing student confidence in speaking French using cross-curricular opportunities and grants for (FSL) educators.
- Increasing student achievement in FSL literacy through reading, screeners and training in

Acadience Français.

Associate Superintendent Hedderson shared some examples of the work completed including honouring Indigenous ways of knowing and doing in FSL classrooms and building awareness and understanding of expanded opportunities and pathways options for student while speaking French. He outlined some of the FSL educator professional learning highlights:

- Neurolinguistic approach course for FSL educators (K-12, French immersion and Core French educators).
- Universal screeners (Acadience Français) for K-2/3 FSL Immersion educators, SSTs, VP/SSTs and ECEs.
- More training for *Correcteurs* for the *Diplôme d'Études en Langue Française*.

He concluded by sharing a graph of the increase in the percentage of students studying FSL until Graduation which depicted a significant increase in 2023-2024 aligning well with Provincial objectives.

Chair Hutcheon thanked Associate Superintendent Hedderson and called upon Trustees for questions.

7.4.3 Math Achievement Action Plan Update

Associate Superintendent Hedderson noted that this is the final update that he would be bringing to Trustees ahead of writing the final report. He began with some snapshots of work completed by students across the Limestone District School Board. He reminded Trustees about the three Provincial Priority Actions:

- Math content knowledge for teaching.
- Fidelity of the Math curriculum.
- Knowing the Math learner.

He reviewed work completed from February-June 2024 in Grade nine at four priority Secondary Schools in the areas of program planning, assessment and evaluation and professional learning.

Associate Superintendent Hedderson reminded Trustees about the associated actions of the Phase II MAAP which include a Math content/curriculum focus, pre-assessment, review resources & plan for learning, intervention & post-assessment as well as monitoring for impact. He shared some updated information of Board Phase II KPIs in K-12 Math:

- % of schools who have engaged families and their school communities to support different ways of understanding and doing mathematics
- % of educators planning the core math block in response to student data collected from multiple, frequent assessment opportunities.
- % educators using a digital math tool (technology) to support student mathematics learning at home and at school, and to understand current student understanding and provide targeted supports.

Associate Superintendent Hedderson shared some metrics utilized in K-10 Math including statistics on how students, staff, caregivers and families are accessing math tools including MathUP (staff only) and Knowledgehook. Looking ahead, the focus will be on Equity and targeting disparities, developing the MAAP, Updating the KPIs and developing the new Math Action Team.

Associate Superintendent Hedderson explained what the system reports will look like next school year.

He concluded by sharing some sample actions to build family support for improved outcomes in Math and highlighted some of the community outreach including the Ontario Association for Mathematics Education (OAME) Family Math Morning.

Chair Hutcheon thanked Associate Superintendent Hedderson and called upon Trustees for questions.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. CORRESPONDENCE

None at this time.

11. NOTICE OF MOTION

None at this time.

12. ANNOUNCEMENTS

Limestone District School Board

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Trustee Elliott announced that his wife, April Elliott has accepted the role as the first Vice-President of the local Elementary Teachers Federation of Ontario (ETFO).

13. COMMITTEE MINUTES FOR INFORMATION

- 13.1 Special Education Advisory Committee Minutes – April 17, 2024
- 13.2 Indigenous Education Committee Minutes – March 19, 2024
- 13.3 Special Education Advisory Committee Minutes – May 13, 2024

14. FUTURE BOARD MEETING SCHEDULE

August 21, 2024

15. RESOLVE INTO COMMITTEE OF THE WHOLE AND PRIVATE SESSION

Chair Hutcheon Called for a motion for the Board to move into private session:

MOTION: To move into Private Session.

MOVED BY: Trustee McGregor and seconded by Trustee Godkin. Carried.

PRIVATE SESSION

Roll Call:

| Trustees: | Staff: |
|--|--|
| J. Brown G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle K. McGregor J. Morning J. Neill S. Ruttan E. Eckloff (Student Trustee) A.J. O’Keefe (Student Trustee) A. Wang (Student Trustee) | K. Burra, Director of Education S. Gillam, Superintendent of Education S. Hedderson, Associate Superintendent of Education A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources J. Silver, Superintendent of Education C. Young, Superintendent of Business Services S. Sartor, Associate Superintendent of Education T. McKenna, Associate Superintendent |
| Guests: | Recorder: |

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None at this time.

S. Mitton, Executive Assistant to the Director and Trustee Liaison

15. RESOLVE INTO COMMITTEE OF THE WHOLE

MOTION: To move into Private Session.

MOVED BY: Trustee McGregor and seconded by Trustee Lloyd. Carried.

16. DECLARATION OF CONFLICT OF INTEREST

Vice-Chair Godkin asked that if Trustees have a conflict of interest, could they please identify the agenda item number. There were no conflicts declared.

17. ACTION ITEMS

17.1 Regular Board Meeting Minutes (private) – May 15, 2024

17.2 Education, Policy & Operations Meeting Minutes (private) – June 5, 2024

MOTION MOVED BY: Trustee McGregor that the minutes listed in Action Items, Private Session, as distributed, be approved. Carried.

18. FOR INFORMATION

18.1 **Safe Schools Update** – None at this time.

18.2 **Property Update** – Director Burra provided a property update.

18.3 **Labour Update** – None at this time.

18.4 **Legal Update** – None at this time.

18.5 **Personnel Update** – None at this time.

18.6 **OPSBA Labour Update** – None at this time.

19. REPORT TO PUBLIC SESSION

Vice-Chair Godkin called for a motion for the Board to rise and report.

MOTION: That the Board rise and report to public session.

MOVED BY: Trustee Godkin and seconded by Trustee McGregor. Carried.

20. PRIVATE SESSION REPORT

Trustee Godkin stated that during the Private Session of the May 15, 2024 Regular Board Meeting:

- The private session minutes were approved from the Regular Board Meeting of April 24, 2024.
- Associate Superintendent Gollogly gave a safe schools update.
- Associate Superintendent McKenna gave a labour update which resulted in a motion and Personnel update.

There was no other business conducted, or motions passed in Private Session.

During the Private Session of the June 5, 2024, Education, Policy and Operations Committee Meeting:

- Superintendent Young gave a property update.

There was no other business conducted, or motions passed in Private Session.

Finally, earlier this evening during Private Session:

- The private session minutes were approved from the Regular Board Meeting of May 15, 2024 and the EPOC Meeting of June 5, 2024.
- Director Burra gave a property update.

There was no other business conducted, or motions passed in Private Session.

I move that this report be approved.

MOTION MOVED By Trustee Godkin and seconded by Trustee McGregor that the Private Session Report be received. Carried.

21. ADJOURNMENT

MOTION MOVED BY: Trustee McGregor and seconded by Trustee Lloyd that the meeting adjourn. Carried.

The meeting adjourned at 9:03 p.m.



Administrative Report: Short-Term Borrowing Resolution

Regular Board Meeting

August 21, 2024

Purpose

To recommend a short-term borrowing resolution for the 2024-25 school year to meet cash flow requirements.

Background

The Education Act requires the Treasurer of the Board to furnish to the bank a copy of the resolution(s) authorizing the borrowing of funds.

Current

Operating

Periodically the Board is required to borrow funds for current operating purposes to provide interim financing until revenues are received from Municipalities and the Province. The Board did not have any operating borrowing requirements during 2023-2024, although the Board did access funds to cover capital expenses prior to obtaining the monthly funds transfer from the Province. The Board is subject to cash flow decisions from the Province and should have a borrowing resolution in place to provide interim financing if our cash flow situation should change.

The operating resolution authorizes the signing officers of the Board to borrow operating funds when required to meet short-term cash flow needs. The dollar amount of the operating borrowing requirement has been set to a maximum of \$20.0 Million and is the same amount as in 2023-2024.

Capital

The Board is also required to arrange short-term bridge financing during the construction of major capital projects, capital additions/retrofits and for School Condition Improvement projects.

Limestone District School Board

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See Yourself in Limestone



The Board currently has credit facilities to cover all the required borrowing for the School Condition Improvement projects.

The Royal Bank of Canada (RBC) is the Board's primary banker, a relationship that dates back to 1966. The banking services agreement with RBC extends to the end of 2024.

Recommendations

That the Board authorize the signing officers of the Board to enter into agreements with the Royal Bank of Canada for the following:

1. The borrowing of funds to meet operating requirements to a maximum of \$20 million for the 2024-2025 fiscal year.

Prepared by: Craig Young, Superintendent of Corporate Services

Reviewed by: Krishna Burra, Director of Education

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Administrative Report: Policy 5 Trustee Code of Conduct Regular Board Meeting

August 21, 2024

Purpose

To provide trustees with recommended changes to Policy 5 Trustee Code of Conduct due to changes stemming from legislative changes from Bill 98 (June 2023) and resulting regulations: O. Reg 312/24 Members of School Boards- Code of Conduct.

Background

Policy 5 Trustee Code of Conduct has been renewed at different times based on legislative and/or regulatory requirements. It was last reviewed with resulting substantive changes as part of the bylaw and policy review that occurred in 2021. As a result of regulatory changes stemming from Bill 98, the Better Schools and Student Outcomes Act, 2023 updates are required. Ontario Regulation 246/18: Member of School Boards – Code of Conduct has been revoked and replaced with a new Ontario Regulation 312/24 Members of School Boards – Code of Conduct that sets out certain mandatory provisions for a code of conduct. A Board's code of conduct may contain additional provisions if the provisions do not conflict with any of the required provisions set out in the new Regulation. Regulation 312/24 was enacted on July 29, 2024 and Boards are required to revise their current trustee codes of conduct and related policies to reflect the new regulatory requirements by August 28, 2024.

Current Status & Next Step(s)

Trustees should anticipate further changes to Policy 5 once further regulations come into force related to enforcement of the Code and utilization of Integrity Commissioners.

Recommended edits have been made to Policy 5 to comply with the regulatory requirements set out in Regulation 312/24. See Appendix A for the recommended edits that ensure regulatory compliance.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

See Yourself in Limestone



Recommendations

Trustees approve the edits as outlined in Appendix A.

Prepared and Reviewed by: Krishna Burra, Director of Education

Attachments

Appendix: (A) Policy 5 with edits to ensure regulatory compliance.

Limestone District School Board

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[See Yourself in Limestone](#)



TRUSTEE CODE OF CONDUCT

A code of conduct policy contributes to confidence in public education and respect for the integrity of Trustees in the community. It deals with acceptable and respectful behaviours. This Code of Conduct and the Enforcement Procedures Appendix apply to all Trustees of the Board, including the Chair of the Board [and student trustees](#). See appendix [A below](#).

A Trustee position is an elected position which carries with it the understanding that the electorate will decide at election time its support for the effectiveness of a Trustee. At the same time, it is important to recognize the public trust and responsibility the collective body carries and that this trust and responsibility is honoured through determining and enforcing norms of acceptable behaviour.

- 1.0 Trustees of the Board shall discharge their duties loyally, faithfully, impartially and in a manner that will inspire public confidence in the abilities and integrity of the Board.
- 2.0 The Limestone District School Board expects its members to demonstrate ethical, respectful and professional conduct. [When acting or holding themselves out as Trustees of the Board, a Trustee shall conduct themselves in a manner that would not discredit or compromise the integrity of the Board.](#)
- 3.0 Trustees shall work with fellow Trustees in a spirit of harmony and co-operation in spite of differences of opinion.
- 4.0 Trustees shall maintain the highest standards of civility and respect accorded to public office through the absence of unwarranted criticism of fellow Board members, the Board, or employees, in or out of the board room. [When acting or holding themselves out as a Trustee, the Trustee shall treat persons equally without discrimination based on a person's race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability.](#)

- 5.0 Trustees shall deal appropriately with sensitive issues and respect the confidentiality of discussions that take place during closed sessions. No Trustee shall disclose confidential information obtained or made available to them in their role as a Trustee except as authorized by law or the Board. Confidential information includes personal information about an identifiable individual or information subject to solicitor-client privilege. Every Trustee shall keep confidential any information disclosed or discussed at a meeting of the Board or committee of the Board, or part of a meeting of the Board or committee of the Board, that was closed to the public, and keep confidential the substance of deliberations of a meeting closed to the public, unless required to divulge such information by law or authorized by the Board to do so.
- ~~6~~6.0 Trustees shall represent everyone Limestone District School Board serves, not a particular interest group or geographic area.
- ~~7~~7.0 Trustees shall be loyal to the interests of Limestone District School Board.
- 8.0 Trustees shall maintain the integrity of the Board and the position of the Trustee when communicating and interacting with outside individuals, organizations and agencies.
- 9.0 Trustees shall respect the majority decisions of the Board.
- 10.0 Trustees shall respect and understand the roles and duties of the individual Trustees, Board of Trustees, the Director of Education and the Chair of the Board.
- 11.0 Trustees shall recognize that authority over the organization is only vested in the full board when it meets in legal session. Trustees do not attempt to exercise individual authority.
- 12.0 The Chair of the Board is the spokesperson to the public on behalf of the Board, unless otherwise determined by the Board. No other Trustee shall speak on behalf of the Board unless expressly authorized by the Chair of the Board or Board to do so. (As per 7.6.7)

- 13.0 Trustees shall clearly demonstrate discretion when making personal public statements so as to minimize the impression that such statements reflect the corporate opinion of the Board when they do not.
- 14.0 Trustees of the Board shall recognize that the expenditure of school board funds is a public trust and endeavour to see that the funds are expended efficiently, in the best interests of the students. No Trustee shall use or permit the use of board resources for any purposes other than the business of the Board.
- 15.0 No Trustee shall use his or her office to obtain employment with the Board for the Trustee or a family member.
- 16.0 No Trustee shall accept a gift from any person or entity that has dealings with the Board if a reasonable person might conclude that the gift could influence the Trustee when performing his or her duties to the Board, unless (a) the gift is of nominal value, (b) the gift is given as an expression of courtesy or hospitality, and (c) accepting the gift is reasonable in the circumstances. ~~However, this does not, f~~or example, ~~preclude~~ a Trustee ~~might from~~ accepting a free ticket or admission to a charitable event or professional development event.
- 17.0 A Trustee of the Board shall discharge his or her duties in accordance with the *Education Act* and any regulations, directives or guidelines thereunder and comply with the *Municipal Freedom of Information and Protection of Privacy Act*, and any other relevant legislation.
- 18.0 Trustees shall declare any conflict of interest, financial or otherwise, between their personal life and/or business interests and their position on the Board. A Trustee will not participate in or exert influence on any decision in which the Trustee has any direct or indirect interest. Trustees shall refrain from discussion and voting on any matter in which they are in conflict.
- 19.0 Trustees shall not use his or her office to advance the Trustee's interest or the interests of any family member or person or organization with whom or with which the Trustee is related or associated. No Trustee shall use confidential information, including confidential information obtained by them or made available to them in their role as a Trustee for the purpose of personal gain or for the gain of the Trustee's parent, spouse or child and shall not use such confidential information in a manner that would be detrimental to the interests of the Board. [Parent, spouse and child have the same meaning as in Section 1 of the Municipal Conflict of Interest Act.]

20.0 Trustees shall comply with [this Code of Conduct, other](#) Board policies, procedures, By-Laws, and Rules of Order.

21.0 The Board may censure a Trustee in accordance with the Education Act: Student Achievement and School Board Governance Act, as amended, where such person:

- Contravenes legislation;
- Breaches any board policy, procedure or practice; and
- Breaches confidentiality.

Appendix A (Education Act: Section 218.3)

Enforcement of Code of Conduct

(1) A member of a Board who has reasonable grounds to believe that a member of the Board has breached the Board's code of conduct may bring the alleged breach to the attention of the Board. [2009, c. 25, s. 25]

(2) If an alleged breach is brought to the attention of the Board under subsection (1), the Board shall make inquiries into the matter and shall, based on the results of the inquiries, determine whether the member has breached the Board's code of conduct. [2009, c. 25, s. 25]

(3) If the Board determines under subsection (2) that the member has breached the Board's code of conduct, the Board may impose one or more of the following sanctions:

1. Censure of the member.
2. Barring the member from attending all or part of a meeting of the Board or a meeting of a committee of the Board.
3. Barring the member from sitting on one or more committees of the Board, for the period of time specified by the Board. [2009, c. 25, s. 25]

(4) For greater certainty, the imposition of a sanction under paragraph 2 of subsection (3) barring a member from attending all or part of a meeting of the Board shall be deemed, for the purpose of clause 228 (1) (b), to be authorization for the member to be absent from the meeting. [2009, c. 25, s. 25]

(5) A member of a Board who is barred from attending all or part of a meeting of the Board or a meeting of a committee of the Board under subsection (3) is not entitled to receive any materials that relate to that meeting or that part of the meeting and that are not available to members of the public. [2009, c. 25, s. 25]

(6) If a Board determines that a member has breached the Board's code of conduct under subsection (2),

(a) The Board shall give the member written notice of the determination and of any sanction imposed by the Board;

(b) The notice shall inform the member that they may make written submissions to the Board in respect of the determination or sanction by a date specified in the notice that is at least 14 days after the notice is received by the member; and

(c) The Board shall consider any submissions made by the member in accordance with clause (b) and shall confirm or revoke the determination within 14 days after the submissions are received. [2009, c. 25, s. 25]

(7) If the Board revokes a determination under clause (6) (c), any sanction imposed by the Board is revoked. [2009, c. 25, s. 25]

(8) If the Board confirms a determination under clause (6) (c), the Board shall, within the time referred to in that clause, confirm, vary or revoke the sanction. [2009, c. 25, s. 25]

(9) If a sanction is varied or revoked under subsection (7) or (8), the variation or revocation shall be deemed to be effective as of the date the original determination was made under subsection (2). [2009, c. 25, s. 25]

(10) Despite subsection 207 (1) but subject to subsection (11), the part of a meeting of the Board during which a breach or alleged breach of the Board's code of conduct is considered may be closed to the public when the breach or alleged breach involves any of the matters described in clauses 207 (2) (a) to (e). [2009, c. 25, s. 25]

(11) A Board shall do the following things by resolution at a meeting of the Board, and the vote on the resolution shall be open to the public:

1. Make a determination under subsection (2) that a member has breached the Board's code of conduct.

2. Impose a sanction under subsection (3).

3. Confirm or revoke a determination under clause (6) (c).

4. Confirm, vary or revoke a sanction under subsection (8). [2009, c. 25, s. 25]

(12) A member who is alleged to have breached the Board’s code of conduct shall not vote on a resolution to do any of the things described in paragraphs 1 to 4 of subsection (11). [2009, c. 25, s. 25]

(13) The passage of a resolution to do any of the things described in paragraphs 1 to 4 of subsection (11) shall be recorded in the minutes of the meeting.[2009, c. 25, s. 25]
Appendix A (Education Act: Section 218.3) (continued)

(14) The Statutory Powers Procedure Act does not apply to anything done under this section. [2009, c. 25, s. 25]

Legal References:

Education Act S. 170-171 Duties and Powers of Boards, Bill 177, Student Achievement and School Board Governance, 2009

[Ontario Regulation 312/24](#)

Municipal Conflict of Interest Act

Municipal Freedom of Information and Protection of Privacy Act

Revised: ~~July 2021~~ [August 2024](#).



Administrative Report: Interim Reporting Quarter 3 2023-2024

Regular Board Meeting

August 21, 2024

Purpose

To report on the Interim Financial Operating expenditures for the period September 1, 2023 to May 31, 2024 (Quarter 3).

Background

The 2023-2024 Interim Financial Report was presented to the Board on April 24, 2024, and provided operating expenditures for the period September 1, 2023 to February 29, 2024 (Quarter 2).

Attached is the 2023-2024 Interim Financial Report for the period ending May 31, 2024 (Quarter 3), which is being presented in a similar format as the 2023-2024 operating budget, indicating the amount spent by expenditure category and the associated percentage.

As at Quarter 3, \$243.9M of the \$286.4M operating budget or 85% has been spent. This exceeds the 78% results from the same quarter last year by 7%. This increase is mainly due to the additional expenditures for the Bill 124 Remedy payments that were not part of the operating budget. These payments have been funded separately from the Ministry of Education.

In addition, it is important to note, that expenditures are based upon items paid within the stated period. Certain expenditures may be non-cyclical in nature, which may lead to higher or lower expenditures within a given period. (See Appendix 1 for more information.)

Due to additional payroll expenditures for the Bill 124 Remedy payments, it is expected that revenues will increase to cover the additional expenses and that the Board will end within the 2023-2024 fiscal year budgeted deficit of (\$2.5M).

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

See Yourself in Limestone



Recommendations

That this report be received for information.

Prepared by: Paula Carson, Manager of Financial Services

Reviewed by: Craig Young, Superintendent of Corporate Services

Krishna Burra, Director of Education

Attachments

Appendix 1 - Interim Financial Report – Operating Expenditures (Quarter 3)

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

See Yourself in Limestone

Limestone District School Board
Interim Financial Report - Operating Expenditures
For the Period Ending May 31, 2024 (Quarter 3)
Appendix 1

| Expenditure Categories | 2023-2024 Revised Estimates | 2023-2024 Expenditures at (Q3) | 2023-2024 % Spent at (Q3) | 2022-2023 % Spent at (Q3) |
|--|-----------------------------------|--------------------------------------|---------------------------------|---------------------------------|
| Instruction | | | | |
| Classroom Teachers | \$ 142,944,709 | \$ 120,775,818 | 84% | 76% |
| Supply Staff | 8,083,609 | 8,027,560 | 99% | 83% |
| Educational Assistants | 18,892,698 | 19,167,690 | 101% | 91% |
| Early Childhood Educators | 4,956,100 | 4,847,851 | 98% | 84% |
| Textbooks and Supplies | 6,948,203 | 5,298,293 | 76% | 78% |
| Computers | 4,477,988 | 2,790,397 | 62% | 51% |
| Professionals/Paraprofessionals | 9,795,735 | 8,105,641 | 83% | 74% |
| Library and Guidance | 3,218,367 | 2,535,080 | 79% | 78% |
| Staff Development | 1,506,484 | 1,226,035 | 81% | 72% |
| Department Heads | 329,102 | 322,928 | 98% | 80% |
| Principals and VPs | 11,628,047 | 8,979,486 | 77% | 79% |
| School Office | 7,037,834 | 6,526,469 | 93% | 84% |
| Coordinators and Consultants | 4,548,858 | 3,542,676 | 78% | 73% |
| Continuing Education | 1,987,306 | 1,079,974 | 54% | 45% |
| Instruction Total | 226,355,040 | 193,225,898 | 85% | 77% |
| Administration and Governance | | | | |
| Trustees | 177,422 | 123,841 | 70% | 75% |
| Directors and Supervisory Officers | 909,501 | 680,907 | 75% | 77% |
| Board Administration | 7,095,869 | 5,821,778 | 82% | 76% |
| Administration and Governance Total | 8,182,792 | 6,626,526 | 81% | 76% |
| Transportation | | | | |
| Transportation | 20,522,843 | 18,468,584 | 90% | 90% |
| Transportation Total | 20,522,843 | 18,468,584 | 90% | 90% |
| Pupil Accommodation | | | | |
| School Operations and Maintenance | 29,083,378 | 23,613,057 | 81% | 76% |
| Pupil Accommodation Total | 29,083,378 | 23,613,057 | 81% | 76% |
| Other | | | | |
| Other Non-Operating Expenses | 2,239,133 | 1,995,012 | 89% | 143% |
| Pupil Accommodation Total | 2,239,133 | 1,995,012 | 89% | 143% |
| Operating Expenditures Total | \$ 286,383,186 | \$ 243,929,077 | 85% | 78% |

Administrative Report: PPM 128: The Provincial Code of Conduct and School Board Codes of Conduct – Cell Phones and Vaping

Regular Board Meeting

August 21, 2024

Purpose

To align with our strategic plan to improve student well-being, sense of belonging, participation, and engagement during class time, as well as to maximize the time focused on learning, the revised Policy/Program Memorandum (PPM) 128 outlines the updated expectations and responsibilities of school boards regarding the Provincial Code of Conduct.

PPM 128 provides comprehensive direction on the authority and obligations of school boards to develop, implement, enforce, review, and continuously assess their local codes of conduct. By aligning these codes with provincial standards, the PPM aims to create a more supportive and focused learning environment that fosters students' overall well-being and academic success.

The regulations, as outlined in LDSB's Code of Conduct, Administrative Procedure 350 and Administrative Procedure 146, are crucial for fostering a safe and healthy learning environment and for mitigating the risks associated with substance abuse among students, restricting the use of cell phones at school, and limiting access to social media at school.

PPM 128 addresses the critical need for school boards to enforce restrictions on the personal use of mobile devices within schools. This includes ensuring that policies are in place to regulate when and how mobile devices may be used by students, in order to minimize distractions, protect privacy, and promote an environment conducive to learning.

By adhering to the guidelines set forth in PPM 128, we will be better equipped to uphold the safety, well-being, and academic success of all students within the Limestone District School Board (LDSB).

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

[See Yourself in Limestone](#)

Background

LDSB Administrative Procedures 164, 146, and 350 outline the procedures for maintaining a smoke-free and vape-free environment across all board buildings and vehicles, as well as cell phone restrictions. These policies provide support for the health and well-being of both students and staff.

In alignment with PPM 128, school boards are also required to establish a local policy that defines how they will enforce restrictions on students' use of personal mobile devices during school hours. All members of the school community are prohibited from using personal mobile devices during instructional time, except under the following conditions:

- For educational purposes, as directed by an educator
- For health and medical reasons
- To support special education needs

These measures collectively aim to reinforce a conducive learning environment, free from distractions and health risks, thereby promoting the academic success and well-being of the entire school community.

Current Status

Associate Superintendent Gollogly is actively collaborating with KFL&A Public Health to create comprehensive educational materials, including posters, lesson plans, parent resources, and videos that vividly detail the dangers associated with vaping. As part of these efforts, LDSB is also piloting the installation of vape detectors in two of its secondary schools—Frontenac Secondary School and Loyalist Collegiate and Vocational Institute—to monitor and curb vaping on school premises.

In addition, Associate Superintendent Gollogly, together with Associate Superintendent Hedderson and KFL&A Public Health, engaged in a collaborative effort to revise Administrative Procedure 146 (Digital Citizenship) and Administrative Procedure 350 (Codes of Conduct). The revised procedures mandate that students in Grades 7 to 12 must keep their personal mobile devices stored out of sight and either powered off or set to silent mode during instructional time, except when an educator grants explicit permission for use under the specified circumstances. For students in Grade 6 and below, the policy is even more stringent, requiring that personal mobile devices remain stored out of view and powered off or set to silent mode throughout the entire instructional day, except in the cases outlined by the educator.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.



These initiatives reflect a strategic approach to enhancing both the physical and digital well-being of students, ensuring a safer and more focused educational environment.

Recommendations

That this report be received for information.

Prepared by: Patty Gollogly, Associate Superintendent

Reviewed by: Krishna Burra, Director of Education

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

[See Yourself in Limestone](#)



Administrative Report: See Yourself in Limestone: 2023-2028 Strategic Planning Process Branding

Regular Board Meeting

August 21, 2024

Purpose and Link to the Strategic Plan/Goal: Student Learning, Achievement, and Well-Being

To provide Trustees with an update on Phase 4 of the Limestone District School Board (LDSB) Multi-Year Strategic Plan (MYSP) development and roll-out. This phase includes refreshed branding aimed at introducing the new MYSP to staff, students, families, and community members.

Background

Under the Education Act, Section 169.1, School Boards are given the responsibility for student achievement and effective stewardship of resources. More specifically, School Board responsibilities include the following components: promoting student achievement and well-being; promoting a positive school climate that is inclusive and accepting of all pupils; promote the prevention of bullying; ensure effective stewardship of the board's resources; develop and maintain policies; develop a MYSP aimed at achieving the goals; and annually reviewing the plan with the board's director of education.

In Limestone, the review of the MYSP has historically occurred each fall once data from the previous year is available. At the Board Meeting of October 18, 2023, senior staff presented an end-of-school-year Strategic Action Plan Overview – 2022-2023. This was the final report for the previous MYSP (2017-2023).

Bill 98, the Better Schools and Student Outcomes Act, 2023 was passed in June 2023. This legislation (Section 169.2) requires that the provincial priorities for student achievement be incorporated into Board MYSPs "...with the aim of achieving goals related to the provincial priorities in education in the area of student achievement..." The three provincial priorities that must be incorporated into the LDSB MYSP are as follows: (a) Achievement of Learning Outcomes in Core Academic Skills; (b) Preparation of Students for Future Success; and (c) Student Engagement and Well-Being.

Limestone District School Board

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See Yourself in Limestone



At the May 3, 2023, LDSB Education, Policy and Operations Committee (EPOC) meeting, it was shared that the LDSB had begun development of a new MYSP to help guide the district forward over the next five years. As part of the MYSP development, a five-phase approach was constructed to outline the schedule for consultations, reporting and rollout that began in spring 2023.

Phase 1: Consultation

For Phase 1, from June 19 to July 1, 2023, we hosted a consultation and collected feedback from the Limestone community, including students, families, staff, and community partners, about their own or their students' learning experiences, and their perspectives on the key strengths and opportunities of the board for the future. This feedback was collated and combined with several other engagements with students, families, staff, and community partners. A summary of the feedback was shared at the August 23, 2023, Board Meeting and can also be found on the Strategic Planning Consultation web page on the LDSB website.

Phase 2: Consultation

Based on the first round of consultation in spring 2023, and the additional requirements of Bill 98, a draft Mission and Vision, as well as a list of potential Values was shared with the LDSB community for the Phase 2 consultation. From November 2 to 24, 2023, the LDSB community was invited to provide feedback and comments on the draft Mission, Vision and Values via an online survey, hosted through Qualtrics software. The consultation was promoted through the LDSB website, social media messaging and images, video, and direct email messaging from the Director to all families, staff members, students from Grades 4 to 12, and several community partners.

Phase 3: Plan Development

At the December 6, 2023, EPOC meeting, Trustees approved the amended Mission and Vision based on the Phase 2 consultation and determined the anchoring Values for the Strategic Plan. This information was shared with all LDSB families and staff in a "Director's Update" on January 25, 2024.

At the February 7, 2024, EPOC meeting, Trustees had the opportunity to review the draft MYSP reporting template and provide feedback.

Phase 4: Report and Implementation

At the February 28, 2024, Board Meeting, Trustees approved the updates to Policy 1 that reflect Board decisions made regarding the District's Focused Intention, Mission, Vision, and Values for the new MYSP, as well as the Strategic Plan Framework for 2024-2028.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe and Haudenosaunee.

[See Yourself in Limestone](#)

Current

As part of the implementation process, several LDSB branded materials have been updated to reflect the new MYSP Intention, Mission, Vision, and Values. Updated materials will be shared with schools over the coming weeks to be displayed in schools for quick reference by staff, students, families and community members.

Trustees can expect to see new branded materials now and in the coming weeks: posters, banner-ups, interior signage, letterhead, website messaging, social media posts, and more.

This branding update aligns well with the new LDSB website redesign that launched August 19, 2024.

Next Steps

Phase 4: Report and Implementation and **Phase 5: Monitoring and Reporting** will overlap throughout the school year and into future years for the term of the new plan. In terms of ongoing communications to help engage students, staff, families, and community members with the new MYSP, a communications strategy is being developed that will include the materials outlined above and two video campaigns:

Making a Positive Difference – Staff-Focus: A video series that would feature various staff members explaining how fulfilling their role helps to make a positive difference in the lives of every student, in every classroom, in every school.

See Yourself in Limestone – Student-Focus: A video or series asking students what it means to them to see themselves in Limestone.

Recommendations

That this report be received for information purposes.

Prepared by: Krishna Burra, Director of Education, and Allison Grange, Communications Staff

Reviewed by: Krishna Burra, Director of Education

Limestone District School Board

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See Yourself in Limestone